

ORGANIZATIONAL MATTERS - NEWSTEAD TOWN BOARD

JANUARY 6, 2014

Supervisor Cummings called the meeting to order with all Board members present except Councilman Rooney who is ill. Councilwoman Whiting led the pledge to the flag.

1. A motion was made by Supervisor Cummings, seconded by Councilwoman Whiting regarding Order of Business for 2014 and the Rules of Order of Town Meetings. (See page #6)
2. A motion was made by Supervisor Cummings, seconded by Councilwoman Whiting regarding Agenda and Conduct of Business at Regular Meetings. (See page #7)
3. Letters requesting appointments (Attached see page #8) was made by Supervisor Cummings, seconded by Councilwoman Whiting to accept these letters.
4. A motion was made by Supervisor Cummings, seconded by Councilwoman Whiting that David Cummings be designated to cast the vote of the Town of Newstead at the Annual Meeting of the Association of Towns.
5. Supervisor Cummings announced the appointment of Jim Mayrose as Deputy Supervisor for 2014.
6. A motion was made by Supervisor Cummings, seconded by Councilwoman Whiting that David DeYoung be appointed Dog Control Officer for 2014.
7. A motion was made by Supervisor Cummings, seconded by Councilwoman Whiting that Beverlee Richards be appointed Deputy Dog Control Officer for 2014.
8. A motion was made by Supervisor Cummings, seconded by Councilwoman Whiting that the Recreation Director be authorized to maintain a petty cash fund of \$100.
9. A motion was made by Supervisor Cummings, seconded by Councilwoman Whiting that the Supervisor be authorized to appoint a Secretary to the Supervisor for 2014.
10. Supervisor Cummings announced the appointment of Colleen Salmon as Secretary to the Supervisor for 2014.
11. Supervisor Cummings announced the appointment of Nancy Eckerson as Historian and Doug Scarborough Assistant Historian of the Town of Newstead for the year 2014.
12. A motion was made by Supervisor Cummings, seconded by Councilwoman Whiting that Brenda Cerasani and Jerry Szmania be reappointed Van Drivers for the Senior Van for the year 2014.
13. A motion was made by Supervisor Cummings, seconded by Councilwoman Whiting that the Town clerk be authorized to appoint Deputy Town Clerks for the year 2014.
14. Town Clerk announced the following appointments for the year 2014 - Deputy Town Clerk, Part time Jennifer Heberling; 2nd Deputy Clerk (PT)- Deborah Forrester; Sub-Registrar Jennifer Heberling.
15. A motion was made by Councilwoman Whiting, seconded by Councilman York that Town Officials be paid the per mile rate as set by the IRS for use of their car on official business. This pertains to Town Officials and employees or to anyone on an official errand for the Town upon proper approval by the Town Board.
16. A motion was made by Councilwoman Whiting, seconded by Councilman York that the Town purchases a blanket bond to cover all Town Officials.

17. A motion was made by Councilwoman Whiting, seconded by Councilman York that the theft insurance coverage be continued at \$1,000,000.00 on all town employees.
18. A motion was made by Councilwoman Whiting, seconded by Councilman York that the Town Clerk be authorized to continue the Petty Cash Fund of \$100.00, a DEC petty cash fund of \$100.00, and a petty cash fund of \$100.00 during tax collection periods.
19. A motion was made by Councilwoman Whiting, seconded by Councilman York that the Director of the Senior Center be authorized to have a Petty Cash Fund of \$100.00.
20. A motion was made by Councilwoman Whiting, seconded by Councilman York that the Highway Superintendent be authorized to continue the Petty Cash Fund of \$100.00.
21. A motion was made by Councilwoman Whiting, seconded by Councilman York that the Bank of Akron; JP Morgan Chase Bank; Bank of America; M&T Bank; Class; and Alden State Bank be designated as official depositories into which all Town Officials shall deposit all moneys coming into their hands by virtue of their respective offices.
22. A motion was made by Councilwoman Whiting, seconded by Councilman York that all matters to come before the Town Board be in the Supervisor's Town Hall mailbox by 5:00 p.m. on Thursday preceding each meeting to be on the agenda. The agenda will be ready for board members after 5:00 p.m. on Fridays preceding each meeting.
23. A motion was made by Councilwoman Whiting, seconded by Councilman York that "Regular" Town Board Meetings throughout the year 2014 be held at 8:00 p.m. on the 2nd and 4th Mondays of each month according to the attached schedule (see attached page # 9.) Work Sessions will be at 7:15 p.m. prior to Regular Meetings. When the Regular Meeting falls on a holiday, the Supervisor may postpone or set a new date for said meeting. Work Sessions may be scheduled the 1st and 3rd Monday of each month at 7:30 p.m. when not conflicting with a Holiday. Otherwise they may be held as determined. All meetings will be held in the Newstead Town Hall and are open to the public except for confidential matters as prescribed by the Open Meetings Law.
24. A motion was made by Councilman York, seconded by Councilman Mayrose that the vouchers for Town Claims be audited, allowed and paid if certified to be true and correct upon forms heretofore adopted, described and approved by the Town Board and all vouchers will be presented, approved and paid at both Regular Meetings, twice a month. No voucher will be paid prior to monthly reports being submitted. The Supervisor is authorized to pay utility bills as such become due subject to Town Board audit at the next regular meeting. Vouchers to be paid must be in the hands of the Town Clerk no later than the Thursday before a regular meeting.
25. A motion was made by Councilman York, seconded by Councilman Mayrose to authorize the Town Justices to appoint one court clerk for each justice for 2014.
26. Justice Campbell appoints Sandra Pietrowski as Clerk to Town Justice (PT) for the year 2014.
27. Justice Dennis Freeman appoints Judith Bell as Deputy Court Clerk (PT) for the year 2014.
28. The term of Mary Nanni has expired as of 12-31-2013 on the Ethics board. A motion was made by Councilman York, seconded by Councilman Mayrose that Mary Nanni be appointed to the Ethics board for a five year term ending 12-31-2018.
29. A motion was made by Councilman York, seconded by Councilman Mayrose that the Town Justices be authorized to employ a stenographer for the Justice Court or for Special Sessions Court and that payment be made upon a voucher subject to the approval of the Town Board.
30. A motion was made by Councilman York, seconded by Councilman Mayrose that the Town brings within the coverage of Workman's Compensation Law all Town Employees and Town Officials, elective and appointed and all Volunteer Firemen who may be injured,

within the Town of Newstead Fire Protection District as now constituted, while engaged in their duties as firemen.

31. A motion was made by Councilman York, seconded by Councilman Mayrose that the Town continues Disability Insurance coverage as outlined in the resolution of 12/13/93.
32. A motion was made by Councilman York, seconded by Councilman Mayrose that all Town Officials be authorized to attend meetings of their respective organizations with all necessary expenses to be paid by the Town of Newstead. Officials and organizations involved are:
 - Town Board - Association of Erie County Governments
 - Town Clerk - Erie County Town Clerk's & Tax Receiver's Assoc.
 - Assessor - Erie County Assessor's Association
 - Highway Superintendent - Erie County Highway Superintendent's Association
 - Other - New York State Association of Towns and others as deemed necessary.
33. The term of Adam Burg on the Zoning Board of Appeals expired 12-31-2013. A motion was made by Councilman Mayrose, seconded by Supervisor Cummings to appoint Adam Burg to serve as a Zoning Board Member for a five-year term expiring 12-31-2018.
34. The term of Andy Kelkenberg on the Planning Board expired 12-31-2013. A motion was made by Councilman Mayrose, seconded by Supervisor Cummings to appoint Andy Kelkenberg to serve as a Planning Board Member for a seven-year term expiring 12-31-2020.
35. A motion by Councilman Mayrose and seconded by Supervisor Cummings was made to appoint John Potera to the Planning Board to finish the term that expires 12-31-2016.
36. Supervisor Cummings announced appointments to committees within the Town Board (See attached page #11).
37. The terms of Carl Klingenschmitt, Dave Stutz and Robert Folger on the Conservation Advisory Council expired 12/31/2013. State law requires terms of this council be two year terms. A motion was made by Councilman Mayrose, seconded by Supervisor Cummings to appoint Carl Klingenschmitt, Dave Stutz and Robert Folger to terms expiring 12/31/15.
38. A motion was made by Councilman Mayrose, seconded by Supervisor Cummings to appoint Supervisor David Cummings as Budget Officer for 2014 at no salary.
39. A motion was made by Councilman Mayrose, seconded by Supervisor Cummings that Duane Root be appointed as Town Prosecutor for the year 2014 and Jennifer Strong as Assistant Town Prosecutor for 2014.
40. A motion was made by Councilman Mayrose, seconded by Supervisor Cummings to appoint James Akin as Water Maintenance Worker (PT) for the year 2014.
41. A motion was made by Councilman Mayrose, seconded by Supervisor Cummings to appoint Douglas Heiderman as Water Treatment Plant Operator (PT) for the year 2014.
42. A motion was made by Councilman Mayrose, seconded by Supervisor Cummings to establish the sewer use rate for Sewer District #1 at \$ 9.00 per 1000 gallons.
43. A motion was made by Councilman Mayrose, seconded by Supervisor Cummings, to establish the sewer use rate for Sewer District #2 at \$ 12.00 per 1000 gallons.
44. The following resolution was moved by Councilman Mayrose , seconded by Supervisor Cummings:

BE IT RESOLVED, that salaries and wages are hereby established per annum for the year 2014:

Supervisor	\$32,974.00
Councilman (3)	\$9,928.50 each

(Councilman York declined the pay raise for 2014)

Councilman (1)	\$9,708.75
Town Justice - Campbell	\$21,475.00
Town Justice – Freeman	\$21,475.00
Superintendent of Highways	\$56,567.00
Supervisor of Highways (Refuse Tires)	\$307.00
Supervisor of Highways (Cemeteries)	\$810.00
Supervisor of Highways (Drainage)	\$2,402.00
Supervisor of Highways (Refuse District)	\$665.00
Supervisor of Highways (Parks)	\$1,369.00
Town Clerk	\$46,050.00
Town Clerk (Registrar)	\$1,000.00
Deputy Town Clerk (PT)	\$15.46 per hour
Director of Senior Services	\$43,972.00
Recreation Attendant for Senior Center (K. Green)	\$10.00 per hour
Recreation Attendant for Senior Center (B. Gaik)	\$10.00 per hour
Attorney for the Town	\$37,004.00
Assessor	\$27.42 per hour
Code Enforcement Officer/Zoning Officer	\$48,062.00
Town Prosecutor (PT)	\$9,200.00
Deputy Town Prosecutor (PT)	\$165.80 per session
Court Clerk (PT)	\$16.84 per hour
Deputy Court Clerk (PT)	\$15.06 per hour
Building Dept. Administrator	\$21.28 per hour
Clerk to the Assessor/Building Dept.	\$14.06 per hour
Planning Board Chairman	\$2,637.00
Dog Control Officer (PT)	\$9,153.00
Deputy Dog Control Officer (PT)	\$13.22 per hour
Highway Clerk (PT)	\$12.55 per hour
Secretary to the Supervisor	\$21.28 per hour
Historian (PT)	\$2,067.00
Assistant Historian	\$600.00
Water Maintenance Worker (PT)	\$22.95 per hour
Water Plant Operator	\$18.82 per hour
Van Driver	\$14.00 per hour
Recreation Director	\$10,967.00

Highway Department:

Full- time staff – as per the union contract

Summer Employees:

First Year: \$ 9.02

Second Year: \$ 9.27

Third year and thereafter: \$ 9.51

Deputy: \$1.75 above corresponding MEO rate

45. A motion was made by Supervisor Cummings, seconded by Councilwoman Whiting that Tracy Sturmer be appointed to the Newstead Recreation Committee representing the Akron Central School Board with Phil Kenline to serve as alternate as necessary.
46. A motion was made by Supervisor Cummings, seconded by Councilwoman Whiting that the Newstead Planning Board members be paid a rate of \$46.00 per meeting attended for all local meetings held. The Chairman of the Planning Board shall receive an annual salary of \$2,637.00 per year.
47. A motion was made by Supervisor Cummings, seconded by Councilwoman Whiting that the Zoning Board of Appeals members be paid at the rate of \$30.00 per meeting attended for all local meetings held. The Chairman of the Zoning Board of Appeals shall receive \$35.00 per meeting for said meetings.
48. The terms of Mark Barszcz, and Melissa Polkowski on the Recreation Board expired 12/31/13. Mark Barszcz has resigned. A motion was made by Supervisor Cummings, seconded by Councilwoman Whiting, to appoint Melissa Polkowski and Justin Klodzinski

to the Recreation Board for a term to expire 12/31/2016, subject to the conditions of the committee descriptions.

49. A motion was made by Supervisor Cummings, seconded by Councilwoman Whiting that the Highway Superintendent be authorized to post roads, at his discretion, when it is in the best interest of the public.
50. A motion was made by Supervisor Cummings, seconded by Councilwoman Whiting, that the Highway Superintendent be authorized to appoint a clerk to the Highway Superintendent for 2014.
51. Highway Superintendent announced the appointment of Deborah Forrestel Clerk to the Highway Superintendent for 2014.
52. Highway Superintendent Michael Bassanello announced the appointment of Dean Schultz as Deputy Highway Superintendent for the year 2014.
53. A motion was made by Supervisor Cummings, seconded by Councilwoman Whiting that Glenn Joachimiak be appointed Disaster Coordinator for 2014 at a yearly salary of \$1,636.00 and Daniel Kowalik and Joe Hawes, Assistant Disaster Coordinators for 2014 at a yearly salary of \$982.00 each.
54. A motion was made by Supervisor Cummings, seconded by Councilwoman Whiting that Supervisor Cummings be appointed to the NEST Consortium for the year of 2014.
55. A motion was made by Supervisor Cummings, seconded by Councilwoman Whiting that Committee Chairpersons be authorized to enlist the expertise of citizen advisors on their respective committees.
56. A motion was made by Councilwoman Whiting, seconded by Councilman York that the Town Board designates the Akron Bugle the Official Newspaper of the Town for 2014.
57. A motion was made by Councilwoman Whiting, seconded by Councilman York that Drescher & Malecki LLP be retained to provide auditing services at a rate of \$14,500 annually, for assistance for annual update and budgeting services at a rate of \$1,000 for 2014.
58. A motion was made by Councilwoman Whiting, seconded by Councilman York that Nathan Neill Esq. be appointed Attorney for the Town for 2014 with a clerical allowance of \$5,920. And that Jennifer Strong be appointed Assistant Town Attorney for the year of 2014.
59. A motion was made by Councilwoman Whiting, seconded by Councilman York that following the annual review of the Town Procurement Policy; the policy shall remain in effect for 2014.
60. A motion was made by Councilwoman Whiting, seconded by Councilman York that all other existing Town policies shall remain in effect for 2014.
61. A motion was made by Councilwoman Whiting, seconded by Councilman York that Christine Falkowski be appointed Network Administrator for the year 2014.
62. A motion was made by Councilwoman Whiting, seconded by Councilman York that the Assessment Review Board members be paid a rate of \$15.00 per hour and the Chairman of the Assessment Review Board be paid \$20.00 per hour.
63. A motion was made by Councilwoman Whiting, seconded by Councilman York that Becky Baker be appointed GIS Administrator for the year 2014.
64. A motion was made by Councilwoman Whiting, seconded by Councilman York that all other terms and conditions of employment for all classifications of employees, (other than

Highway Employee Full Time), of the Town of Newstead for 2014 are updated and documented in The Terms and Conditions Handbook.

65. A motion was made by Councilwoman Whiting, seconded by Councilman York that Rotella Grant Management be retained as Grant Writer for the Town for 2014.
66. The Term of Suzanne Sweitzer on the Library Board expired 12-31-2013. A motion was made by Councilwoman Whiting, seconded by Councilman York to appoint Sue Sweitzer to serve as a member of the Library Board for a five year term expiring 12-31-2018.
67. The Town Board appoints an assessment review committee each year. A motion was made by Councilwoman Whiting, seconded by Councilman York to appoint Don Kreher Jr, Stan Serwon, Steve Carlson and Fran LaClaire to the assessment review committee for the year 2014.
68. There is a vacancy on the Board of Assessment Review due to the resignation of Michael Rushok whose term expires 9/30/2016. A motion was made by Councilman York and seconded by Councilman Mayrose to appoint Fred Pask to the Board of Assessment review to a term that expires on 9-30-2016.
69. A motion was made by Councilman York, seconded by Councilman Mayrose that Joel Gregorio be appointed chairman of the Recreation Board for a term of one year starting 1/1/2014 and ending 12/31/2014 subject to the requirements of the job description.
70. A motion was made by Councilman York, seconded by Councilman Mayrose that Jim Akin be appointed in charge of building maintenance for all town buildings with the exception of the Joint Highway Facility.
71. Organizational matters having been completed; a motion was made by Councilman York, seconded by Councilman York to close the appointments portion of the Organization Meeting for 2014.

All of the above motions were passed unanimously.

ORDER OF BUSINESS

RESOLVED, that the order of business for the conduct of the Town of Newstead Town Board meetings for the year 2013 shall be as follows:

- I - Call Meeting to Order
- II - Roll Call
- III - Pledge of Allegiance
- IV - Approval of Minutes
- V - Communications
- VI - Approval of the Bills
- VII - Questions/Comments on Agenda Items only
- VIII - Supervisor's Monthly Reports
- IX - Committee and Department Head Reports
- X - Old Business
- XI - New Business
- XII - Privilege of the Floor/Question Period
- XIII - Adjournment

RULES OF ORDER

RESOLVED, that in all matters of Parliamentary Procedure; Robert's Rules of Order shall prevail, except where such rules are inconsistent with any local rule or resolution pertaining to the conduct of Town business.

RULES GOVERNING THE CONDUCT OF BUSINESS

RESOLVED, that the following rules will govern the conduct of business for the Town Board meetings:

A - The agenda shall include all correspondence, resolutions, bills and reports. Items received after 5 p.m. on Thursday preceding the Board Meeting shall be placed on the agenda for the next regular Board Meeting. Emergency situations will be excluded from this requirement and the Town Board may waive this requirement for any particular matter.

B - By 5 p.m. on the Friday preceding the regular Board Meeting, a copy of the agenda will be available to each Board Member, Department Head, and the Attorney for the Town. The copy shall include all resolutions, important correspondence, and the estimates of expenditures for capital improvements.

C - The agenda shall not be departed from except with a four-fifths vote of the entire Town Board.

D - All matters shall be continued on the printed agenda until disposed of. All matters not disposed of shall be tabled and taken from the table only by a majority vote of the entire Town Board.

E - Correspondence shall be disposed of at the time of reading, either by (a) voting to receive and file by majority vote of the entire Town Board (b) resolution (c) referring to a committee (d) tabling. If tabled, the item can be taken from off the table that same meeting or it can be left on the table thereby becoming Old Business to remain on the agenda until disposed.

F – Questions and comments **on agenda items only** shall be open to all people who wish to speak. General comments will be taken at the end of the meeting. All remarks must be addressed to the Chair unless otherwise directed by the Chair. All comments must be civil. No derogatory comments will be tolerated. Speakers not complying with requirement of civility will not be allowed to continue speaking and may, at the discretion of the Chair, be asked to leave the meeting. Each speaker must limit their comments to a five minute maximum. The Chair may impose a total time limit for comments on any issue and if it appears that all comments being made are substantially the same, may request other different comments and may close the comment period. The time period for the question/comment period shall be limited to a total of 20 minutes unless extended by the Chair.

G - Monthly committee or department reports must be turned in to the Board prior to any payment for services for that month.

H - When requested by the Town Board, all opinions will be backed by a section of Town Law, and/or Audit and Control opinion, and/or a written opinion from Audit and Control.

I – Privilege of the Floor or Question period. Comments and questions will be made concerning the town at this time. All questions/comments must be made in a civil polite manner and will be addressed to the Chair. No derogatory comments will be tolerated. Speaker not complying with this requirement will be asked to stop speaking and no response will be made so such comment. The Chair may request that a specific representative of the Town respond to a particular question, respond to the question himself or herself, advise the questioner that the Town will look into it and get back to the questioner or advise the questioner that their question either cannot be answered or will not be answered. There shall be no right of any questioner to receive a response to any particular question. The Chair reserves the right to limit each person to one question and to limit the overall question period to a reasonable time period in the Chair's sole discretion. The time period for questions from the floor shall be limited to 20 minutes unless extended by the Chair.

LETTERS REQUESTING APPOINTMENT FOR 2014

NOTE: INCUMBENTS ARE HIGHLIGHTED

Any general positions- committees- Jerry Butler, John Jendrowski
Any Secretarial position – Kathy Dunphy
Assessment/ Review Committee– (Don Kreher Jr, Fran LaClaire, Stan Serwon, Steve Carlson)
Assessment Board –Tracy Oakes, Fred Pask
Attorney for the Town - **Nathan Neill**
Attorney for the Town- Deputy- **Jennifer Strong**
Auditor – **Drescher & Malecki**
Conservation Committee – **Carl Klingenschmitt, Robert Folger, David Stutz**
Clerk to Town Justice – **Judith Bell, Sandra Pietrowski**
Disaster Coordinator – **Glenn Joachimiak**
Disaster Coordinator Assistant – **Dan Kowalik, Joe Hawes**, Gerald Pascua
Dog Control – **Dave DeYoung**
Dog Control Deputy- **Beverlee Richards**
Engineer – **Wendel**,
Ethics Board – **Mary Nanni**
GIS Administrator – (**Becky Baker**)
Grant Writer – **Rotella Management**
Highway Clerk – **Deb Forrestel**
Highway Department- Part/full-Time – Trent Barszcz (PT) , Bryan Dinelli
Historian – **Nancy Eckerson**,
Historian – Asst – **Doug Scarborough**
Library Board – **Suzanne Sweitzer**
Network Administrator – **Christine Falkowski**,
Official Newspaper – **Akron Bugle**
Planning Board – **Andy Kelkenberg, John Potera**
Recreation Board – **Melissa Polkowski**, Justin Klodzinski
Recreation Board Chairman – **Joel Gregorio**
Secretary to the Supervisor – **Colleen Salmon**
Sr. Citizen Van Driver – **Jerry Szmania, Brenda Cerasani**
Town Prosecutor - **Duane Root**
Town Prosecutor – Deputy- **Jennifer Strong, (Robert Friedman)**
Water Maintenance Worker – **Jim Akin**
Water Plant Operator – **Doug Heiderman**
Zoning Board– **Adam Burg**, Maxwell Brady

SCHEDULE OF MEETINGS FOR 2014

Mon. Jan. 6 Organizational Meeting/W.S.	Mon. Jul. 7 Work Session
Mon. Jan. 13 Meeting	Mon. Jul. 14 Meeting
Mon. Jan. 20 Holiday- no work session	Mon. Jul. 21 Work Session- optional
Mon. Jan. 27 Meeting	Mon. Jul. 28 Meeting
Mon. Feb. 3 Work Session	Mon. Aug. 4 Work Session
Mon. Feb. 10 Meeting	Mon. Aug. 11 Meeting
Mon. Feb. 17 Holiday-no work session	Mon. Aug. 18 Work Session
Mon. Feb. 24 Meeting	Mon. Aug. 25 Meeting
Mon. Mar. 3 Work Session	Mon. Sep. 1 Holiday- no work session
Mon. Mar. 10 Meeting	Mon. Sep. 8 Meeting
Mon. Mar. 17 Work session	Mon. Sep. 15 Work Session
Mon. Mar. 24 Meeting	Mon. Sep. 22 Meeting
Mon. Mar. 31 Work Session - optional	Mon. Sep. 29 Work Session - optional
Mon. Apr. 7 Work Session	Mon. Oct. 6 Work Session
Mon. Apr. 14 Meeting	Mon. Oct. 13 Meeting
Mon. Apr. 21 Work Session - optional	Mon. Oct. 20 Work Session
Mon. Apr. 28 Meeting	Mon. Oct. 27 Meeting
Mon. May 5 Work Session	Mon. Nov. 3 Work Session
Mon. May 12 Meeting	Mon. Nov. 10 Meeting
Mon. May 19 Work Session-	Mon. Nov. 17 Work Session
Tues. May 27 Meeting	Mon. Nov. 24 Meeting
Mon. Jun. 2 Work Session	Mon. Dec. 1 Safety Meeting
Mon. Jun. 9 Meeting	Mon. Dec. 8 Meeting
Mon. Jun. 16 Work Session	Mon. Dec. 15 Work Session
Mon. Jun. 23 Meeting	Mon. Dec. 22 No Meeting
Mon. Jun. 30 Work Session - Optional	Mon. Dec. 29 Meeting

All work sessions will start at 7:30 p.m. unless notified of change. Prior to each Regular Board Meeting we will meet at 7:15 p.m. for work session unless notified of change.

This schedule is tentative. We will meet as needed to adequately take care of town business. If meetings are not necessary they will be canceled with proper notice.

2014 Town of Newstead Committees

CONSERVATION ADVISORY COUNCIL (Town Board Appointed 2 yr.)

Carl Klingenschmitt*	12-31-15
Richard Hegmann	12-31-14
Ken Koehler	12-31-14
Edmund Burke	12-31-14
Louis Tandy	12-31-14
Robert Folger	12-31-15
David Stutz	12-31-15

PLANNING BOARD (Town Board Appointed 7 yr.)

Tom Cowan*	12-31-17
Donald Hoefler	12-31-18
Andrew Kelkenberg	12-31-20
Terry Janicz	12-31-14
John Potera	12-31-16
John Olaf	12-31-19
Erik Polkowski	12-31-15

ZONING BOARD OF APPEALS (Town Board Appointed - 5 yr.)

William Kaufman*	12-31-14
Adam Burg	12-31-18
John Klodzinski	12-31-15
Charles Keppler	12-31-16
Harold Finger	12-31-17
Fred Pask (Alternate)	12-31-15
Cheryl Esposito(Alternate)	12-31-16

RECREATION BOARD (Town Board Appointed - 3 yr.)

Joel Gregorio *	12/31/15
Justin Klodzinski	12/31/16
Melissa Polkowski	12/31/16
Mike Schilling	12/31/14
Tim Morgan	12/31/14
Robyn Robnett	12/31/15
Karen Stachowiak	12/31/15
Tracy Oakes	12/31/14

LIBRARY BOARD (Town Board Appointed - 5 yr.)

Sue Brown	12/31/17
Sarah Rooney	12/31/16
Cheryl Esposito	12/31/15
Kathy Chubb	12/31/14
Suzanne Sweitzer	12/31/18

BOARD OF ASSESSMENT REVIEW (Town Board Appointed – 5 yr.)

Neal Kreher*	09/30/17
Fred Pask	09/30/16
Patty Young-Szlapak	09/30/18
Stan Serwon	09/30/14
Steve Carlson	09/30/15

ETHICS BOARD (Town Board Appointed – 5 yr)

Mary Nanni	12/31/2018
Colleen Salmon	12/31/2014
Todd Esposito	12/31/2015
Tim Morgan	12/31/2016
Allison Massaro	12/31/2017

ASSESSMENT REVIEW COMMITTEE (annual appointments)

Don Kreher Jr., Fran LaClaire, Stan Serwon, Steve Carlson

SUPERVISOR'S COMMITTEE APPOINTMENTS

2014

Am. with Disabilities Coord. Assessment Buildings Capital Projects Liaison	York , Rooney Mayrose, York Whiting, Cummings Cummings, York
Celebration Clerical Liaison Code Enforcement Conservation Council	York, Mayrose Mayrose, Cummings Cummings, Mayrose Rooney, York
Court Dog Control Drainage Finance	Mayrose, Whiting York, Whiting Whiting, Rooney Cummings, Mayrose
Fire Companies GIS Highways Insurance	Rooney, Mayrose Whiting, Rooney Rooney, Cummings Cummings, York
Library Parks Planning /Zoning Public Safety	York, Whiting Rooney, Cummings Mayrose, Whiting Rooney, York
Recreation Senior Citizens Solid Waste Town/Village Cooperation Water & Sewer Administration	Mayrose, Whiting Whiting, Cummings York, Rooney Whiting, Mayrose Cummings, Rooney

- Names listed first are designated as Chairman for 2014.

Approval of Bills – Councilman Mayrose reported that the Abstract from Batch(es) #1353 & 1355 from the December 30, 2013 meeting have been reviewed with the previously un-audited vouchers and everything was found in order. He presented Abstract Batch(es) #1358 for 2013 and 1359 plus wire for bond transfer for 2014 for payment. Vouchers on this abstract(s) numbered from 1328-1329 for 2013 and #1 for 2014, totaling \$154,523.73. Councilwoman Whiting seconded to approve payment as follows:

Abstract Batch(es) #1358 for 2013 & 1359 for 2014:

General Fund (A) -\$38,381.73, General Fund- Outside Village (B) \$0, Highway (DA) -\$0, Highway: Outside Village (DB) \$0, Capital Projects: CAP- Highway Garage- (HG) - \$0, CAP- Murder Creek (HM) \$0, CAP- Equipment Purchase (HR02)- \$0, CAP- Library Basement (HR04) \$0, CAP- Scotland Rd (HS)- \$0, CAP Water-Downey (HW01)- \$0, CAP- Town Hall (HT)- \$0, CAP- Water Improvement (HW)- \$0, Drainage (SD)- \$0, Fire Protection (SF) \$0, Refuse (SR) \$0, Sewer Fund (SS) \$0, Sewer District #2 (SS02)- \$0, Trust & Agency(TA)- \$0 and Water Districts: Consolidated (SW00) \$0, (SW1) \$0, (SW2) \$0, (SW3) \$0, (SW4) \$0, (SW5) \$116,142.00, (SW6) \$0, (SW7) \$0, (SW7A) \$0, (SW8) \$0, (SW9) \$0, (SW10) \$0 Total: \$154,523.73

Carried

Approval – Use of Joint Facility Pond:

A motion was made by Councilman Mayrose, seconded by Councilwoman Whiting to allow the Akron and Newstead Fire Companies to use the pond at the Joint Facility for an ice water rescue drill on January 18, 2014.

Cummings-Aye, Rooney-Absent, Mayrose-Aye, York- Aye, Whiting-Aye
Carried

There being no further business to come before the board a motion was made by Councilwoman Whiting, seconded by Councilman Mayrose to close the organizational meeting at 8:00pm
Carried

Respectfully Submitted,

Dawn D. Izydorczak, RMC
Town Clerk